



EQUIPMENT HIRE

All Conference Rooms are equipped with WiFi internet access **at no additional charge**

The name of the network is BW Ivy Hill and the password is Ivyhillhotel

Flip Chart & Pad	£10.00 per day	Projector Screen	£10.00 per day
Photocopies & printing	£0.25 per page	LED High-res Projector & Screen	£50.00 per day
Projection to 3 x 65" 4K UHD TV's (Via HDMI connection, including sound, through our Bose A/V system)	£100.00 per day Margaretting Suite only	Radio Microphone	£25.00 per day
		Portable PA / Microphone	£25.00 per day

LED Projectors connect to a PC via HDMI cables only, they do NOT have VGA or MacBook Connections. Adaptors from MacBook Mini DisplayPort to HDMI may be available but we cannot guarantee they will work.

A £10.00 Charge is made for use of our cables / connectors which is refunded on their safe return.

All prices quoted are for In-house equipment only, if we have to hire in from external suppliers the full cost will be charged. We will be happy to provide a quote on request for any other A/V equipment.

CONFERENCE ROOM AV SPECIFICATIONS

Highwood Room

This room has a ceiling mounted pull down 6' screen at one end which can be used in conjunction with one of our LED Projectors. The room has no built-in audio amplification.

Ivy 1 & 2 / Ivy Suite

These rooms, individually or combined, can accommodate portable projection screens (5' or 6') which can be used in conjunction with one of our LED Projectors.

The rooms have no built-in audio amplification but when combined may utilise our portable PA / Microphone for connection to a wired, hand held microphone or connection to a PC or music source via a standard 3mm phono jack (cable provided).

Margaretting Suite

This room can provide a number of AV alternatives;

TV Projection; connection to our 65" UHD TVs is made into the wall sockets provided via an HDMI cable ONLY, this will also carry sound from your source PC and playback out of our Bose music system ceiling speakers.

NB It is not possible to connect from a VGA port on a PC to this system.

Adaptors from VGA, MacBook Mini DisplayPort, or any other source, to HDMI are strongly discouraged as they are unlikely to work therefore we cannot be held responsible for disruption in such circumstances.

LED Projector; It is still possible to project from an LED projector onto a 6' portable screen within this room.

DVD Playback; this is possible over the 3 TVs however access to our AV rack is done by our staff only.

USB drive playback; this is possible, again access to our AV rack is done by our staff only.

Live Digital Terrestrial TV; is possible, again access to our AV rack is done by our staff only.

Microphones; Wired and Wireless microphones are available when pre-booked to play over our system.

iPod / MP3 music playback; connection is made into the wall socket via the provided 3mm phono cable.

To be read in conjunction with our Terms & Conditions.

All of our prices include VAT at the current rate, except for Conference Room Hire charges which are exempt from VAT

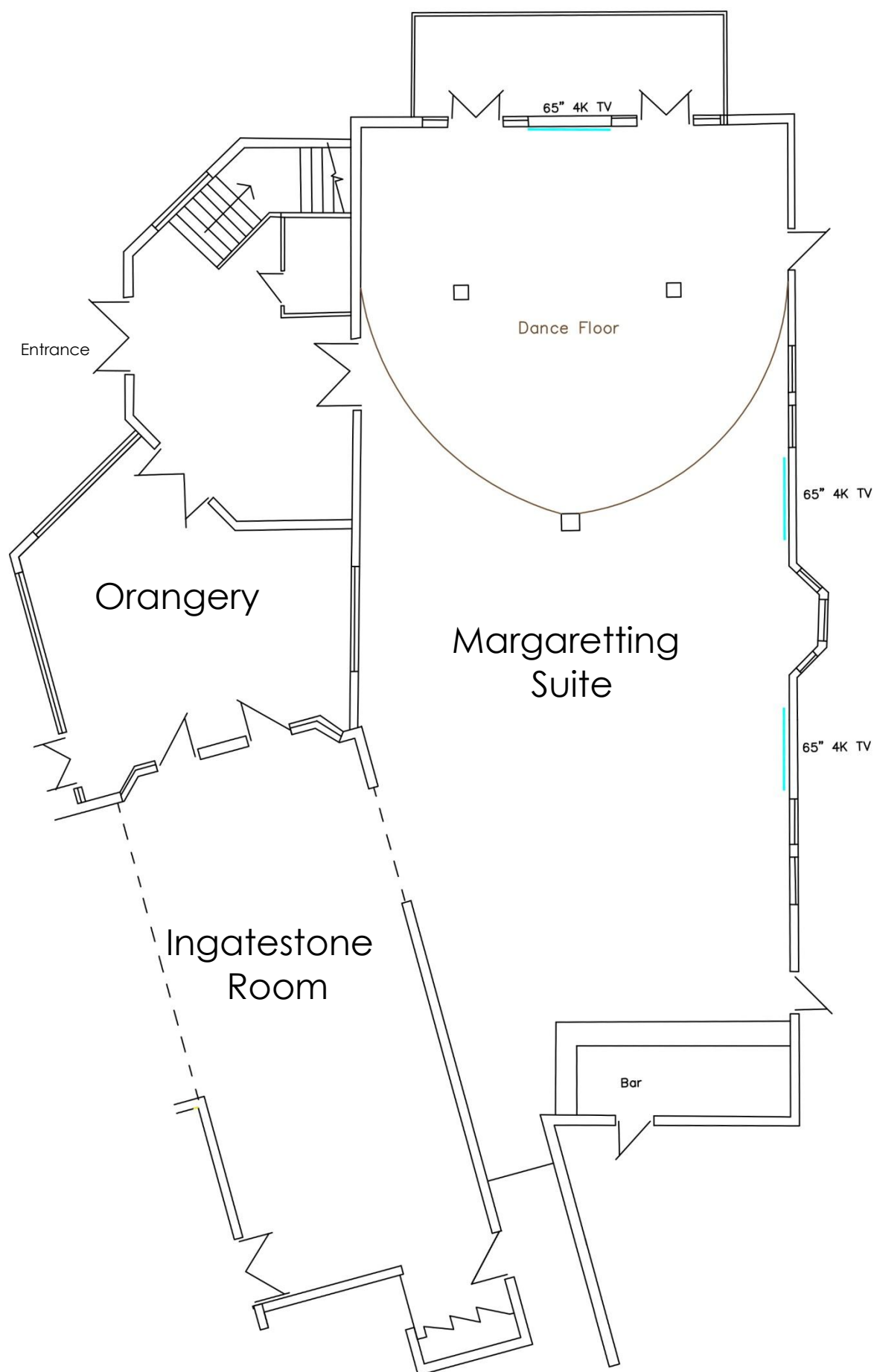
Prices valid until 31st December 2026 but subject to change without notice.

Ivy Hill Hotel

WRITTLE ROAD, MARGARETTING, CHELMSFORD, ESSEX CM4 0EH

Reservations & Enquiries: (01277) 353040

sales@ivyhillhotel.co.uk www.ivyhillhotel.co.uk

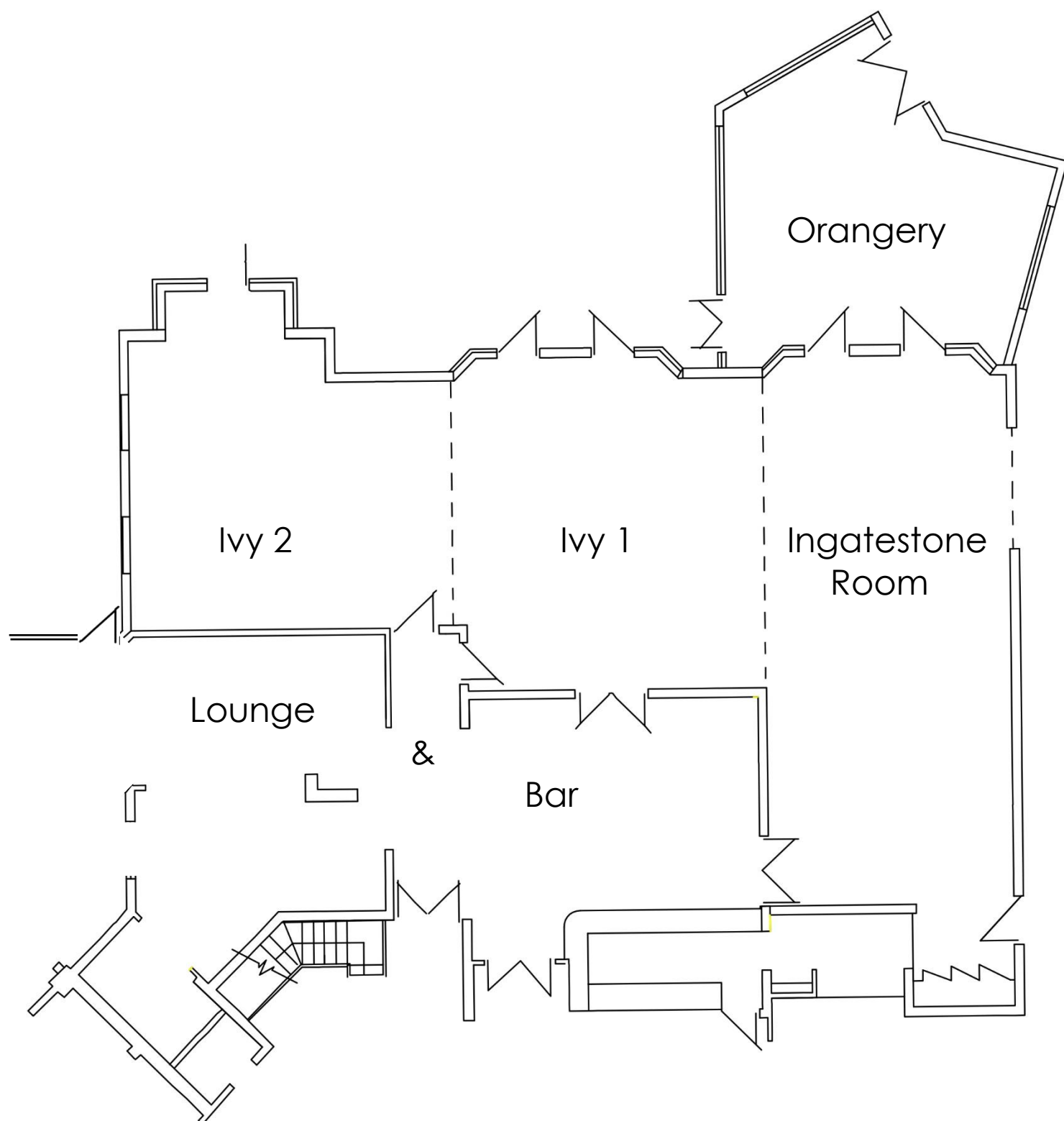


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